

# Mendocino County Homeless Services Continuum of Care Full Membership Meeting Agenda

**Meeting Date:** Monday, May 20<sup>th</sup>, 2024

**Time:** 1:30 pm - 3:30 pm

**Meeting Location:** Mendocino County Social Services, Adult and Aging Services Big Sur Conference Room, 747 S. State St., Ukiah, CA

*The meeting will be live-streamed and available for future viewing at <https://www.youtube.com/channel/UChC4NPHSbnic4f2qXVVosOg/>. Members of the Public are encouraged to attend, as well as provide comments in advance or in person at the meeting. Please submit advance written comments via email to [wilsonv@mendocinocounty.gov](mailto:wilsonv@mendocinocounty.gov).*

## **A. Call to order**

Verify a quorum is present to conduct business (One-half of voting members plus one: 12)

## **B. Public Comment**

MCHSCoC welcomes public comment on non-agendized items  
(Maximum of 3 minutes per speaker and 12 minutes per topic)

## **C. Approval of Minutes**

April 15<sup>th</sup>, 2024, CoC Full Membership Meeting Minutes (attached)

## **D. Announcements**

Welcome to new CoC Members Alice Langton-Sloan with the Cahto Tribe of the Laytonville Rancheria, Debra Ramirez with the Redwood Valley Rancheria/Little River Band of Pomo Indians, and Jennifer Thompson with Mendocino County Social Services

## **E. Protocols and Governance**

1. **Recommended Action:** General Members to Elect New Governing Board Members (Veronica/Megan)

### **a. Nominations for the Tribal Government/Entity Seat**

- i. Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez
- ii. Redwood Valley Little River Band of Pomo Indians, represented by Debra Ramirez

### **b. Nomination for the Housing Authority Seat**

- i. Community Development Commission of Mendocino County (CDC), represented by Teresa DeSimone
- ii. Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez

### **c. Nominations for Seven (7) Representative Group Seats**

- i. City of Fort Bragg, represented by Janette Ornelas
- ii. GEO Reentry - Mendocino County DRC, represented by Nicholas Canaday
- iii. MCAVHN Care and Prevention Network (MCAVHN), represented by Joanna Olson
- iv. Mendocino Coast Hospitality Center (MCHC), represented by Paul Davis
- v. Mendocino Community Health Clinics, represented by Noemi Guerrero
- vi. Mendocino County, represented by Jennifer Thompson
- vii. Mendocino County Youth Project (MCYP), represented by Amanda Archer
- viii. Nation's Finest (NF), represented by Kate Mather

*Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agendized items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.*

*Thank you and welcome!*

- ix. Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez
- x. Project Sanctuary, represented by Judy Albert
- xi. Redwood Community Services (RCS), represented by Sage Wolf
- xii. Redwood Valley Little River Band of Pomo Indians, represented by Debra Ramirez

**F. Funding**

- 1. Updates
  - a. Homeless Housing Assistance Program (HHAP) – State Funds (Veronica)
    - i. Update on HHAP Rounds 3 and 4 Contracts
- 2. No Updates
  - a. HUD Continuum of Care (CoC) – Federal Funds
  - b. Emergency Solutions Grant (ESG) – Federal to State Funds
  - c. California Emergency Solutions & Housing (CESH) – State Funds

**G. Projects**

**H. Adjourn**

- 1. Confirm the next meeting date and agenda items
- 2. The next meeting is an MCHSCoC Board Meeting scheduled for Monday, June 24<sup>th</sup>, 2024, at 1:30 pm. The meeting will be held in the Mendocino County Social Services Adult and Aging Services Big Sur Conference Room at 747 S. State St., Ukiah, CA

**MCHSCoC General Members (22)**

<b>Dan McIntire – Rural Communities Housing Dev. Corp.</b> Board Chair / Housing Developer or Property Manager	<b>Aaliyah Armstrong</b> Board Seat – Individual w/ Lived Experience of Homelessness
<b>Faith Dayton – Adventist Health</b> Board Representative Seat - Health Care Organization	<b>Kamelle Leggette – Individual</b> General Member
<b>Alice Langton-Sloan – Cahto Tribe of the Laytonville Rancheria</b> – General Member	<b>Janette Ornelas – City of Fort Bragg</b> General Member
<b>Teresa DeSimone – Community Development Commission</b> General Member	<b>Jennifer Thompson – County of Mendocino</b> General Member
<b>Jacque Williams – Ford Street Project</b> General Member	<b>Nicholas Canaday – Geo Group, Inc.</b> General Member
<b>Joanna Olson – MCAVHN Care &amp; Prevention Network</b> General Member	<b>Paul Davis – Mendocino Coast Hospitality Center</b> General Member
<b>Noemi Guerrero – Mendocino Community Health Clinics</b> General Member	<b>Blythe Post – Mendocino County Office of Education</b> General Member
<b>Amanda Archer – Mendocino County Youth Project</b> Org. Addressing Needs of Unaccompanied Youth or TAY	<b>Kate Mather – Nation's Finest</b> General Member
<b>Priest Martinez – Northern Circle Indian Housing Authority</b> General Member	<b>Judy Albert – Project Sanctuary</b> General Member
<b>Joann Brewer – Redwood Community Services</b> General Member	<b>Debra Ramirez – Redwood Valley Little River Band of Pomo Indians</b> – General Member
<b>Denise Gorny – State Council of Developmental Disabilities</b> General Member	<b>Will Van Sant – Veterans Administration</b> General Member

**MCHSCoC Active Advisory Members (non-voting)**

<b>Peggy Ducey (Interim) – City of Point Arena</b> Advisory Member	<b>Shannon Riley – City of Ukiah / Ukiah Police Department</b> Advisory Member
<b>Angelica Millan – Legal Services of Northern California</b> Advisory Member	<b>Kendra Palma – Tapestry Family Services</b> Advisory Member
<b>Donald Damp – Individual</b> Advisory Member	<b>San Juanita Valdez – Individual</b> Advisory Member
<b>Veronica Wilson – Mendocino County Social Services</b> Collaborative Applicant / Administrative Entity / CoC Secretary	

*Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agenda items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.*

*Thank you and welcome!*

# Mendocino County Homeless Services Continuum of Care Board & Full Membership Meeting Minutes

**Meeting Date:** Monday, April 15<sup>th</sup>, 2024

**Time:** 1:30 pm - 3:30 pm

**Meeting Location:** Mendocino County Social Services, Adult and Aging Services Big Sur Conference Room, 747 S. State St., Ukiah, CA

## A. Call to order

1. **MCHSCoC Members Present for Quorum (11):** Faith Dayton; Teresa DeSimone; Paul Davis; Karen Lovato; Amanda Archer (via Zoom); Judy Albert; Dan McIntire; Will Van Sant; Brady Bord; Nicholas Canaday; Noemi Guerrero.
2. **MCHSCoC Members Present Via Zoom but not in Quorum:** Joanna Olson; Priest Martinez; Denise Gorny; Hannah Nanez; Sage Wolf; Kamelle Leggette; Mary Hanes.
3. **Others present:** Shannon Riley (via Zoom); Megan Van Sant; Veronica Wilson; Aya Moran; Amy Nash.

## B. Public Comment

MCHSCoC welcomes public comment on non-agendized items  
(Maximum of 3 minutes per speaker and 12 minutes per topic)

## C. Approval of Minutes

1. January 8<sup>th</sup>, 2024, CoC Full Membership Meeting Minutes (attached) – Draft minutes shall be amended to show Nicholas Canaday in attendance. Motion to approve minutes by Teresa DeSimone, seconded by Judy Albert; roll call voting taking by Veronica Wilson
  - a. Yes: Faith Dayton; Teresa DeSimone; Paul Davis; Amanda Archer (via Zoom); Judy Albert; Dan McIntire; Will Van Sant; Brady Bord; Nicholas Canaday.
  - b. No: None
  - c. Abstain: Karen Lovato; Noemi Guerrero.
  - d. Motion approved.

## D. Reports and Presentation

1. Updates from Local Jurisdictions
  - a. County of Mendocino – Karen Lovato gives an update on the admin work being done for the Bridge Program. Megan Van Sant gives an update regarding the need for more engagement with the community.
  - b. City of Ukiah – Shannon Riley has no updates; there are no questions.
  - c. City of Fort Bragg – No representative present.
  - d. City of Point Arena – No representative present
  - e. Others – None
2. Standing Committee Reports
  - a. Strategic Planning – Dan McIntire has no updates.
  - b. Shelter & Solutions – Veronica Wilson has no updates. The Committee meets every other month and has not met since the last report.
  - c. Coordinated Entry/Discharge Planning – Veronica Wilson states the committee is going strong. Veronica has received notice from CDC that they will not submit a response for the 2024 SSO Grant, so the CoC will need to decide soon how to utilize these funds. There are no questions.
  - d. Membership Committee – Veronica Wilson states this committee will meet by June.

*Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agendized items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.*

*Thank you and welcome!*

- e. HMIS / Performance Measurement – Veronica Wilson and Aya Moran provide an update on the following reports and answer questions
  - i. March 2024 Data Completeness Report
  - ii. FY2023 System Performance Measure (SPM) Report

3. Ad Hoc Committee Reports

- a. 2024 Point in Time (PIT) Count and Housing Inventory Count (HIC) – Veronica Wilson gives an update regarding the PIT/HIC. These reports are due to HUD by April 30, 2024. Veronica is working with ASR for the final report and will present it at the next meeting.

**E. Board Protocols and Governance**

- 1. **Recommended Action:** Review and Approve Proposed Changes to the CoC Governance Charter – Victoria Wilson and Dan McIntire give on update on the proposed changes to the Governance Charter. There are no questions.
  - a. Proposed Changes (attached):
    - i. Addition of MCHSCoC Governance Charter revision history (pages 35/Cover Page)
    - ii. Removal of the following text from the Governing Board Membership description (pages 39/3):
      - (a) When a service provider in Mendocino County receives ESG funds and that provider is not already represented on the Governing Board, a new seat will be created for and offered to them.
    - iii. Addition of the Diversity, Equity, and Inclusion Committee (pages 50/14 and 51/15)
      - (a) Diversity, Equity, and Inclusion Committee
        - (i) Responsibility Summary
        - (ii) Specific task assignment 1
        - (iii) Specific task assignment 2
        - (iv) The Diversity, Equity, and Inclusion Committee shall be comprised of a minimum of three but ideally five to seven MCHSCoC members in good standing from the general membership.
    - iv. Removal of previous Governing Board Seats (page 58/22)
    - v. Addition of new Governing Board Seats, as identified below (pages 59/23)
      - (a) Individual with Lived Experience of Homelessness – One Seat
      - (b) Tribal Government/Entity – One Seat
      - (c) Housing Authority – One Seat
      - (d) Housing developer or Property Manager – One Seat
      - (e) Representative Group Seat – One Seat
      - (f) Representative Group Seat – One Seat
      - (g) Representative Group Seat – One Seat
      - (h) Representative Group Seat – One Seat
      - (i) Representative Group Seat – One Seat
      - (j) Representative Group Seat – One Seat
      - (k) Representative Group Seat – One Seat
      - (l) Representative Group Seat – One Seat
      - (m) Collaborative Applicant / Administrative Entity – Non-voting Seat
    - vi. Added Governing Board selection pool language and groups (page 59/23)
      - (a) Nominations for Representative Group Seats will be made for individuals, organizations, entities, and institutions that serve or represent persons experiencing homelessness in Mendocino County. Groups represented may include but are not limited to:

*Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agenda items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.*

*Thank you and welcome!*

- (b) Individuals with Lived Experience of Homelessness, Latino/a/x, BIPOC, Faith-Based Organizations, Elderly, Veterans, Families, LGBTQIA+, People with Disabilities, Victim Service Providers, Street Outreach Providers, Emergency Shelters, Rapid Rehousing Providers, Homeless Prevention Providers, Businesses, Colleges/Universities, Health Care Organizations, HIV/AIDS Organizations, Transitional Age Youth, Justice System, School Districts, Behavioral Health Providers, Substance Use Disorder Treatment Providers, Local Government/Social Services, Other relevant organizations and projects serving homeless subpopulations
- vii. Changed Governing Board Co-Chair to Vice Chair (page 60/24)
- b. Teresa DeSimone moves to approve the Governance Charter changes as presented; motion seconded by Karen Lovato. Roll call vote taken by Veronica Wilson
  - i. Yes: Faith Dayton; Teresa DeSimone; Paul Davis; Karen Lovato; Amanda Archer (via Zoom); Judy Albert; Dan McIntire; Will Van Sant; Brady Bord; Nicholas Canaday; Noemi Guerrero.
  - ii. No: None.
  - iii. Abstain: None.
  - iv. Motion approved. Megan Van Sant gives an update on the next steps to filling new Governing Board Seats.

## **Funding**

- 2. Updates
  - a. Emergency Solutions Grant (ESG) – Federal to State Funds – Veronica Wilson and Megan Van Sant provide updates to the board. ESG-CV is officially closed, and all Monitoring Findings have been resolved. There are no questions.
  - b. Homeless Housing Assistance Program (HHAP) – State Funds – Veronica Wilson states the HHAP Round 5 application was submitted by the deadline. Contracts for HHAP Rounds 3 and 4 are in development. There are no questions.
- 3. No Updates
  - a. HUD Continuum of Care (CoC) – Federal Funds – Veronica Wilson states the FY2023 Debriefing has been received and will be reviewed and presented at a future meeting. There are no further updates. There are no questions.
  - b. California Emergency Solutions & Housing (CESH) – State Funds – Veronica Wilson has no updates.

## **F. Projects - None**

## **G. Announcements - None**

## **H. Adjourn**

- 1. The next meeting is an MCHSCoC Board and Full Membership Meeting scheduled for Monday, May 15<sup>th</sup>, 2024, at 1:30 pm. The meeting will be held in the Mendocino County Social Services Adult and Aging Services Big Sur Conference Room at 747 S. State St., Ukiah, CA.
- 2. Nominations for open Governing Board Seats are now being accepted; Veronica will create an online nomination form and issue a press release. Nominations received will be decided by MCHSCoC General Members physically present at the May 15th, 2024, meeting.

*Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agenda items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.*

*Thank you and welcome!*

**MCHSCoC General Members (21)**

<b>Dan McIntire – RCHDC/Co-Chair,</b> Organization Representing a Housing Developer	<b>Aaliyah Armstrong</b> Homeless or Formerly Homeless Transition-Age Youth
<b>Paul Davis – Mendocino Coast Hospitality Center</b> General Member	<b>Kendra Palma – Tapestry Family Services</b> Org. Addressing Needs of Persons with Serious Mental Illness
<b>Teresa DeSimone – Community Development Commission</b> General Member	<b>Jacque Williams – Ford Street Project</b> General Member
<b>Judy Albert – Project Sanctuary</b> General Member	<b>Will Van Sant – Veterans Administration</b> General Member
<b>Joanna Olson – MCAVHN Care &amp; Prevention Network</b> General Member	<b>Amanda Archer – Mendocino County Youth Project</b> General Member
<b>Karen Lovato – County of Mendocino</b> General Member	<b>Faith Dayton – Adventist Health</b> General Member
<b>Blythe Post – Mendocino County Office of Education</b> General Member	<b>Denise Gorny – State Council of Developmental Disabilities</b> General Member
<b>Hannah Nanez – City of Fort Bragg</b> General Member	<b>Joann Brewer – Redwood Community Services</b> General Member
<b>Kamelle Leggette – Individual</b> General Member	<b>Mary Hanes – Nation's Finest</b> General Member
<b>Nicholas Canaday – Geo Group, Inc.</b> General Member	<b>Noemi Guerrero – Mendocino Community Health Clinics</b> General Member
<b>Priest Martinez – Northern Circle Indian Housing Authority</b> General Member	
<b>MCHSCoC Advisory Members (non-voting)</b>	
<b>Peggy Ducey (Interim) – City of Point Arena</b> Advisory Member	<b>Shannon Riley – City of Ukiah / Ukiah Police Department</b> Advisory Member
<b>Donald Damp – Individual</b> Advisory Member	<b>Heath Callaway – Individual</b> Advisory Member
<b>James Watson – Home Again</b> Advisory Member	<b>Angelica Millan – Legal Services of Northern California</b> Advisory Member
<b>Luz Martinez – Individual</b> Advisory Member	<b>Michelle Shaw – Plowshares</b> Advisory Member
<b>Chris Piekarski – Redwood Valley Little River Band of Pomo Indians (Advisory Member)</b>	<b>San Juanita Valdez – Individual</b> Advisory Member
<b>Susan Knopf – Individual</b> Advisory Member	<b>Behavioral Health Advisory Board</b> (No representative at this time)
<b>Community Care Management Corporation</b> (No representative at this time)	<b>EDD / Workforce Services</b> (No representative at this time)
<b>Salvation Army's Ukiah Service Center</b> (No representative at this time)	<b>Superior Courts of California</b> (No representative at this time)
<b>Ukiah Senior Center</b> (No representative at this time)	<b>Yokayo Tribe of Indians</b> (No representative at this time)
<b>Veronica Wilson – Mendocino County Social Services</b> Collaborative Applicant / Administrative Entity / CoC Secretary	

*Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agendized items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.*

*Thank you and welcome!*

# 2024 MCHSCoC Board Seat Ballot

Please select your choices for the Mendocino County Homeless Services Continuum of Care (MCHSCoC) Governing Board seats

\* Indicates required question

1. What is the CoC Member Name and Organization (if applicable)? \*

---

2. Please select one Tribal Government or Entity for the Tribal Government/Entity Governing Board Seat \*

Mark only one oval.



Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez



Redwood Valley Little River Band of Pomo Indians, represented by Debra Ramirez

3. Please select one organization for the Housing Authority Governing Board Seat (do not duplicate previous selection) \*

Mark only one oval.



Community Development Commission of Mendocino County (CDC), represented by Teresa DeSimone



Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez

DRAFT



4. Please select no more than seven (7) individuals or organizations for the Representative Group Governing Board Seats (do not duplicate previous selections) \*



City of Fort Bragg, represented by Janette Ornelas



GEO Reentry - Mendocino County DRC, represented by Nicholas Canaday



MCAVHN Care and Prevention Network (MCAVHN), represented by Joanna Olson

Mendocino  
Coast  
Hospitality  
Center  
Serving the  
Mendocino Coast Since  
1986



Mendocino Coast Hospitality Center (MCHC), represented by Paul Davis



Mendocino Community Health Clinics, Inc., represented by Noemi Guerrero



Mendocino County, represented by Jennifer Thompson



Mendocino County Youth Project (MCYP), represented by Amanda Archer



Nation's Finest, represented by Kate Mather



Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez



Project Sanctuary, represented by Judy Albert



Redwood Community Services (RCS), represented by Sage Wolf



Redwood Valley Little River Band of Pomo Indians, represented by Debra Ramirez