# Mendocino County Homeless Services Continuum of Care Full Membership Meeting Agenda

Meeting Date: Monday, May 20th, 2024

**Time**: 1:30 pm - 3:30 pm

**Meeting Location**: Mendocino County Social Services, Adult and Aging Services Big Sur Conference Room, 747 S. State St., Ukiah, CA

The meeting will be live-streamed and available for future viewing at <u>https://www.youtube.com/channel/UChC4NPHSbnic4f2qXVVosOg/</u>. Members of the Public are encouraged to attend, as well as provide comments in advance or in person at the meeting. Please submit advance written comments via email to <u>wilsonv@mendocinocounty.gov</u>.

# A. Call to order

Verify a quorum is present to conduct business (One-half of voting members plus one: 12)

#### **B.** Public Comment

MCHSCoC welcomes public comment on non-agendized items (Maximum of 3 minutes per speaker and 12 minutes per topic)

#### C. Approval of Minutes

April 15th, 2024, CoC Full Membership Meeting Minutes (attached)

#### D. Announcements

Welcome to new CoC Members Alice Langton-Sloan with the Cahto Tribe of the Laytonville Rancheria, Debra Ramirez with the Redwood Valley Rancheria/Little River Band of Pomo Indians, and Jennifer Thompson with Mendocino County Social Services

### E. Protocols and Governance

- 1. **Recommended Action:** General Members to Elect New Governing Board Members (Veronica/Megan)
  - a. Nominations for the Tribal Government/Entity Seat
    - i. Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez
    - ii. <u>Redwood Valley Little River Band of Pomo Indians</u>, represented by Debra Ramirez

#### b. Nomination for the Housing Authority Seat

- i. <u>Community Development Commission of Mendocino County</u> (CDC), represented by Teresa DeSimone
- ii. Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez
- c. Nominations for Seven (7) Representative Group Seats
  - i. <u>City of Fort Bragg</u>, represented by Janette Ornelas
  - ii. <u>GEO Reentry Mendocino County DRC</u>, represented by Nicholas Canaday
  - iii. <u>MCAVHN Care and Prevention Network</u> (MCAVHN), represented by Joanna Olson
  - iv. Mendocino Coast Hospitality Center (MCHC), represented by Paul Davis
  - v. <u>Mendocino Community Health Clinics</u>, represented by Noemi Guerrero
  - vi. Mendocino County, represented by Jennifer Thompson
  - vii. Mendocino County Youth Project (MCYP), represented by Amanda Archer
  - viii. Nation's Finest (NF), represented by Kate Mather

- ix. Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez
- x. Project Sanctuary, represented by Judy Albert
- xi. Redwood Community Services (RCS), represented by Sage Wolf
- xii. <u>Redwood Valley Little River Band of Pomo Indians</u>, represented by Debra Ramirez

# F. Funding

- 1. Updates
  - a. <u>Homeless Housing Assistance Program (HHAP)</u> State Funds (Veronica)
    i. Update on HHAP Rounds 3 and 4 Contracts
- 2. No Updates
  - a. HUD Continuum of Care (CoC) Federal Funds
  - b. Emergency Solutions Grant (ESG) Federal to State Funds
  - c. California Emergency Solutions & Housing (CESH) State Funds

# G. Projects

# H. Adjourn

- 1. Confirm the next meeting date and agenda items
- The next meeting is an MCHSCoC Board Meeting scheduled for Monday, June 24<sup>th</sup>, 2024, at 1:30 pm. The meeting will be held in the Mendocino County Social Services Adult and Aging Services Big Sur Conference Room at 747 S. State St., Ukiah, CA

MCHSCoC General Members (22)	
Dan McIntire – Rural Communities Housing Dev. Corp.	Aaliyah Armstrong
Board Chair / Housing Developer or Property Manager	Board Seat – Individual w/ Lived Experience of Homelessness
Faith Dayton – Adventist Health	Kamelle Leggette – Individual
Board Representative Seat - Health Care Organization	General Member
Alice Langton-Sloan – Cahto Tribe of the Laytonville	Janette Ornelas – City of Fort Bragg
Rancheria – General Member	General Member
Teresa DeSimone – Community Development Commission	
General Member	General Member
Jacque Williams – Ford Street Project	Nicholas Canaday – Geo Group, Inc.
General Member	General Member
Joanna Olson – MCAVHN Care & Prevention Network	Paul Davis – Mendocino Coast Hospitality Center
General Member	General Member
Noemi Guerrero – Mendocino Community Health Clinics	Blythe Post – Mendocino County Office of Education
General Member	General Member
Amanda Archer – Mendocino County Youth Project	Kate Mather – Nation's Finest
Org. Addressing Needs of Unaccompanied Youth or TAY	General Member
Priest Martinez – Northern Circle Indian Housing Authority	
General Member	General Member
Joann Brewer – Redwood Community Services	Debra Ramirez – Redwood Valley Little River Band of
General Member	Pomo Indians – General Member
Denise Gorny – State Council of Developmental Disabilities	
General Member	General Member
MCHSCoC Active Advisory Members (non-voting)	
Peggy Ducey (Interim) – City of Point Arena	Shannon Riley – City of Ukiah / Ukiah Police Department
Advisory Member	Advisory Member
Angelica Millan – Legal Services of Northern California	Kendra Palma – Tapestry Family Services
Advisory Member	Advisory Member
Donald Damp – Individual	San Juanita Valdez – Individual
Advisory Member	Advisory Member
Veronica Wilson – Mendocino County Social Services	
Collaborative Applicant / Administrative Entity / CoC Secretary	

# Mendocino County Homeless Services Continuum of Care Board & Full Membership Meeting Minutes

Meeting Date: Monday, April 15th, 2024

**Time**: 1:30 pm - 3:30 pm

**Meeting Location**: Mendocino County Social Services, Adult and Aging Services Big Sur Conference Room, 747 S. State St., Ukiah, CA

# A. Call to order

- 1. **MCHSCoC Members Present for Quorum** (11): Faith Dayton; Teresa DeSimone; Paul Davis; Karen Lovato; Amanda Archer (via Zoom); Judy Albert; Dan McIntire; Will Van Sant; Brady Bord; Nicholas Canaday; Noemi Guerrero.
- 2. MCHSCoC Members Present Via Zoom but not in Quorum: Joanna Olson; Priest Martinez; Denise Gorny; Hannah Nanez; Sage Wolf; Kamelle Leggette; Mary Hanes.
- 3. **Others present**: Shannon Riley (via Zoom); Megan Van Sant; Veronica Wilson; Aya Moran; Amy Nash.

# **B.** Public Comment

MCHSCoC welcomes public comment on non-agendized items (Maximum of 3 minutes per speaker and 12 minutes per topic)

#### C. Approval of Minutes

- January 8<sup>th</sup>, 2024, CoC Full Membership Meeting Minutes (attached) Draft minutes shall be amended to show Nicholas Canaday in attendance. Motion to approve minutes by Teresa DeSimone, seconded by Judy Albert; roll call voting taking by Veronica Wilson
  - a. Yes: Faith Dayton; Teresa DeSimone; Paul Davis; Amanda Archer (via Zoom); Judy Albert; Dan McIntire; Will Van Sant; Brady Bord; Nicholas Canaday.
  - b. No: None
  - c. Abstain: Karen Lovato; Noemi Guerrero.
  - d. Motion approved.

# D. Reports and Presentation

- 1. Updates from Local Jurisdictions
  - a. County of Mendocino Karen Lovato gives an update on the admin work being done for the Bridge Program. Megan Van Sant gives an update regarding the need for more engagement with the community.
  - b. City of Ukiah Shannon Riley has no updates; there are no questions.
  - c. City of Fort Bragg No representative present.
  - d. City of Point Arena No representative present
  - e. Others None

# 2. <u>Standing Committee Reports</u>

- a. Strategic Planning Dan McIntire has no updates.
- b. Shelter & Solutions Veronica Wilson has no updates. The Committee meets every other month and has not met since the last report.
- c. Coordinated Entry/Discharge Planning Veronica Wilson states the committee is going strong. Veronica has received notice from CDC that they will not submit a response for the 2024 SSO Grant, so the CoC will need to decide soon how to utilize these funds. There are no questions.
- d. Membership Committee Veronica Wilson states this committee will meet by June.

- e. HMIS / Performance Measurement Veronica Wilson and Aya Moran provide an update on the following reports and answer questions
  - i. March 2024 Data Completeness Report
  - ii. FY2023 System Performance Measure (SPM) Report
- 3. Ad Hoc Committee Reports
  - a. 2024 Point in Time (PIT) Count and Housing Inventory Count (HIC) Veronica Wilson gives an update regarding the PIT/HIC. These reports are due to HUD by April 30, 2024. Veronica is working with ASR for the final report and will present it at the next meeting.

# E. Board Protocols and Governance

- 1. **Recommended Action:** Review and Approve Proposed Changes to the CoC Governance Charter – Victoria Wilson and Dan McIntire give on update on the proposed changes to the Governance Charter. There are no questions.
  - a. Proposed Changes (attached):
    - i. Addition of MCHSCoC Governance Charter revision history (pages 35/Cover Page)
    - ii. Removal of the following text from the Governing Board Membership description (pages 39/3):
      - (a) When a service provider in Mendocino County receives ESG funds and that provider is not already represented on the Governing Board, a new seat will be created for and offered to them.
    - iii. Addition of the Diversity, Equity, and Inclusion Committee (pages 50/14 and 51/15)
      - (a) Diversity, Equity, and Inclusion Committee
        - (i) Responsibility Summary
        - (ii) Specific task assignment 1
        - (iii) Specific task assignment 2
        - (iv) The Diversity, Equity, and Inclusion Committee shall be comprised of a minimum of three but ideally five to seven MCHSCoC members in good standing from the general membership.
    - iv. Removal of previous Governing Board Seats (page 58/22)
    - v. Addition of new Governing Board Seats, as identified below (pages 59/23)
      - (a) Individual with Lived Experience of Homelessness One Seat
      - (b) Tribal Government/Entity One Seat
      - (c) Housing Authority One Seat
      - (d) Housing developer or Property Manager One Seat
      - (e) Representative Group Seat One Seat
      - (f) Representative Group Seat One Seat
      - (g) Representative Group Seat One Seat
      - (h) Representative Group Seat One Seat
      - (i) Representative Group Seat One Seat
      - (j) Representative Group Seat One Seat
      - (k) Representative Group Seat One Seat
      - (I) Representative Group Seat One Seat
      - (m) Collaborative Applicant / Administrative Entity Non-voting Seat
    - vi. Added Governing Board selection pool language and groups (page 59/23)
      - (a) Nominations for Representative Group Seats will be made for individuals, organizations, entities, and institutions that serve or represent persons experiencing homelessness in Mendocino County. Groups represented may include but are not limited to:

- (b) Individuals with Lived Experience of Homelessness, Latino/a/x, BIPOC, Faith-Based Organizations, Elderly, Veterans, Families, LGBTQIA+, People with Disabilities, Victim Service Providers, Street Outreach Providers, Emergency Shelters, Rapid Rehousing Providers, Homeless Prevention Providers, Businesses, Colleges/Universities, Health Care Organizations, HIV/AIDS Organizations, Transitional Age Youth, Justice System, School Districts, Behavioral Health Providers, Substance Use Disorder Treatment Providers, Local Government/Social Services, Other relevant organizations and projects serving homeless subpopulations
- vii. Changed Governing Board Co-Chair to Vice Chair (page 60/24)
- b. Teresa DeSimone moves to approve the Governance Charter changes as presented; motion seconded by Karen Lovato. Roll call vote taken by Veronica Wilson
  - i. Yes: Faith Dayton; Teresa DeSimone; Paul Davis; Karen Lovato; Amanda Archer (via Zoom); Judy Albert; Dan McIntire; Will Van Sant; Brady Bord; Nicholas Canaday; Noemi Guerrero.
  - ii. No: None.
  - iii. Abstain: None.
  - iv. Motion approved. Megan Van Sant gives an update on the next steps to filling new Governing Board Seats.

#### Funding

- 2. Updates
  - a. <u>Emergency Solutions Grant (ESG)</u> Federal to State Funds Veronica Wilson and Megan Van Sant provide updates to the board. ESG-CV is officially closed, and all Monitoring Findings have been resolved. There are no questions.
  - b. <u>Homeless Housing Assistance Program (HHAP)</u> State Funds Veronica Wilson states the HHAP Round 5 application was submitted by the deadline. Contracts for HHAP Rounds 3 and 4 are in development. There are no questions.

#### 3. No Updates

- a. <u>HUD Continuum of Care (CoC) Federal Funds</u> Veronica Wilson states the FY2023 Debriefing has been received and will be reviewed and presented at a future meeting. There are no further updates. There are no questions.
- b. <u>California Emergency Solutions & Housing (CESH)</u> State Funds Veronica Wilson has no updates.

#### F. Projects - None

#### G. Announcements - None

- H. Adjourn
  - The next meeting is an MCHSCoC Board and Full Membership Meeting scheduled for Monday, May 15<sup>th</sup>, 2024, at 1:30 pm. The meeting will be held in the Mendocino County Social Services Adult and Aging Services Big Sur Conference Room at 747 S. State St., Ukiah, CA.
  - 2. Nominations for open Governing Board Seats are now being accepted; Veronica will create an online nomination form and issue a press release. Nominations received will be decided by MCHSCoC General Members physically present at the May 15th, 2024, meeting.

MCHSCoC General Members (21)	
Dan McIntire – RCHDC/Co-Chair,	Aaliyah Armstrong
Organization Representing a Housing Developer	Homeless or Formerly Homeless Transition-Age Youth
Paul Davis – Mendocino Coast Hospitality Center	Kendra Palma – Tapestry Family Services
General Member	Org. Addressing Needs of Persons with Serious Mental Illness
Teresa DeSimone – Community Development Commission	
General Member	General Member
Judy Albert – Project Sanctuary	Will Van Sant – Veterans Administration
General Member	General Member
Joanna Olson – MCAVHN Care & Prevention Network	Amanda Archer – Mendocino County Youth Project
General Member	General Member
Karen Lovato – County of Mendocino	Faith Dayton – Adventist Health
General Member	General Member
Blythe Post – Mendocino County Office of Education	Denise Gorny – State Council of Developmental Disabilities
General Member	General Member
Hannah Nanez – City of Fort Bragg	Joann Brewer – Redwood Community Services
General Member	General Member
Kamelle Leggette – Individual	Mary Hanes – Nation's Finest
General Member	General Member
Nicholas Canaday – Geo Group, Inc.	Noemi Guerrero – Mendocino Community Health Clinics
General Member	General Member
Priest Martinez – Northern Circle Indian Housing Authority General Member	
MCHSCoC Advisory Members (non-voting)	
Peggy Ducey (Interim) – City of Point Arena	Shannon Riley – City of Ukiah / Ukiah Police Department
Advisory Member	Advisory Member
Donald Damp – Individual	Heath Callaway – Individual
Advisory Member	Advisory Member
James Watson – Home Again	Angelica Millan – Legal Services of Northern California
Advisory Member	Advisory Member
Luz Martinez – Individual	Michelle Shaw – Plowshares
Advisory Member	Advisory Member
Chris Piekarski – Redwood Valley Little River Band of	San Juanita Valdez – Individual
Pomo Indians (Advisory Member)	Advisory Member
Susan Knopf – Individual	Behavioral Health Advisory Board
Advisory Member	(No representative at this time)
Community Care Management Corporation	EDD / Workforce Services
(No representative at this time)	(No representative at this time)
Salvation Army's Ukiah Service Center	Superior Courts of California
(No representative at this time)	(No representative at this time)
Ukiah Senior Center	Yokayo Tribe of Indians
(No representative at this time)	(No representative at this time)
Veronica Wilson – Mendoo	ino County Social Services

# 2024 MCHSCoC Board Seat Ballot

Please select your choices for the Mendocino County Homeless Services Continuum of Care (MCHSCoC) Governing Board seats

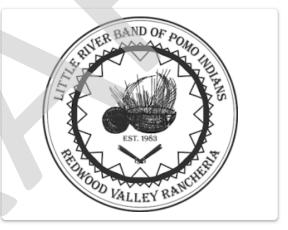
#### \* Indicates required question

- 1. What is the CoC Member Name and Organization (if applicable)? \*
- Please select one Tribal Government or Entity for the Tribal Government/Entity Governing \* Board Seat

Mark only one oval.



Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez



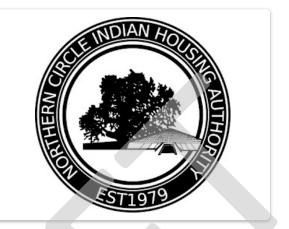
Redwood Valley Little River Band of Pomo Indians, represented by Debra Ramirez 3. Please select one organization for the Housing Authority Governing Board Seat (do not duplicate previous selection)

8

Mark only one oval.



Community Development Commission of Mendocino County (CDC), represented by Teresa DeSimone



Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez

4. Please select no more than seven (7) individuals or organizations for the Representative Group Governing Board Seats (do not duplicate previous selections)

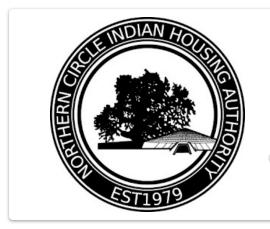


Inc., represented by Noemi Guerrero

Mendocino County, represented by Jennifer Thompson



Mendocino County Youth Project (MCYP), represented by Amanda Archer



Northern Circle Indian Housing Authority (NCIHA), represented by Priest Martinez



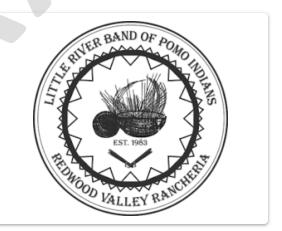
Nation's Finest, represented by Kate Mather



Project Sanctuary, represented by Judy Albert



Redwood Community Services (RCS), represented by Sage Wolf



Redwood Valley Little River Band of Pomo Indians, represented by Debra Ramirez